

WEDNESDAY, MAY 27, 2020 7:00 PM
Meeting via electronic participation

AGENDA

COUNCIL AGENDA

- **Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88l4A>

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session on May 27, 2020 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at _____ p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex website.

Thank you.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

3. ADDITIONS TO THE AGENDA

#2020-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated May 27, 2020 be accepted as presented.

4. DELEGATIONS AND PRESENTATIONS

None

5. CONSENT AGENDA

5.1 Vouchers in the amount of \$395,092.87 – April 23 to May 14, 2020

[05 01 Vouchers](#)

5.2 SWM Council Minutes – May 13, 2020

[05 02 Minutes May 13 2020](#)

5.3 Notification of NASM Plan Approval

[05 03 Notification of NASM Plan Approval](#)

5.4 Oakville Economic Task Force - Rent Relief Advocacy Letter to the Hon. Rod Phillips and the Hon. Bill Morneau

[05 04 Rent Relief Advocacy Letter - Minister Phillips](#)

5.5 City of Cambridge – Provincial Funding for Rehabilitation Facilities

[05 05 Cambridge Apr 16 2nd](#)

5.6 Fort Erie – Rural Internet

[05 06 ArmourRuralInternetMay20](#)

#2020-

Moved by _____

Seconded by _____

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda Items 5.1 through 5.6 as information, and approve the May 13, 2020 meeting minutes.

6. STAFF REPORTS

a. Fire

None

b. Administration

1. Human Resources – Work from Home/Telecommuting Policy

[06 b 01 WorkFromHome](#)

#2020-

Moved by _____

Seconded by _____

THAT Council approve the Human Resources – Work from Home/Telecommuting Policy.

2. Public Participation Meetings During COVID-19 Emergency

[06 b 02 PublicParticipationPlanning](#)

#2020-

Moved by _____

Seconded by _____

THAT Staff be directed to bring forward an amendment to the SWM Procedural By-law to allow for public participation through electronic and other means, while council electronic participation is permitted through provincial legislation.

c. Building
None

d. Finance

1. City Wide Asset Management Project
[o6 d 01 FCM Funding](#)

#2020-

Moved by _____

Seconded by _____

THAT council approve an application to the Federation of Canadian Municipalities' (FCM) asset management fund for the disaggregation of municipal assets and the development of the municipal asset management plan with PSD; and

THAT municipal portion of the project costs be taken from the Efficiency and Effectiveness Funds; and further

THAT if the application is not granted by FCM that Council authorize the Mayor and CAO-Clerk to enter into a project agreement with Public Sector Digest for the disaggregation of assets;

AND THAT the total estimated project cost of \$65,800 be funded through the Effectiveness and Efficiency Funding.

e. Facilities and Recreation
None

f. Public Works

1. Update on Landfills, Presentation from Golder Associates on Limerick Landfill Closure Plan – presentation by Fabiano Gondim Senior Waste Engineer
[o6 f 01 Landfill Limerick Closure Plan](#)
[o6 f 02 Limerick Landfill Closure Plan Presentation Final](#)

#2020-

Moved by _____

Seconded by _____

THAT Staff be directed to notify the Municipality of Chatham-Kent and the Village of Newbury related to the Closure Plan for Limerick Landfill Site, as per the terms of the agreements with each municipality for use of the site.

7. NOTICE OF MOTION

None

8. CORRESPONDENCE AND PETITIONS

None

9. UNFINISHED BUSINESS

None

10. NEW BUSINESS

- Items removed from Consent Agenda to be dealt with separately
- Addendum Items
- Other Business

11. COUNTY COUNCIL AND CONFERENCE UPDATE

12. ANNOUNCEMENTS

13. CLOSED SESSION

#2020-

Moved by _____

Seconded by _____

THAT Council go into closed session, at _____ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

- Staff Training
- Water Agreement

#2020-

Moved by _____

Seconded by _____

THAT Council return to open session at _____ p.m.

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

14. BY-LAWS

1. By-law No. 2020/010 - 3rd reading only
[16 01 2020 010 5800CenturyDrViBrentFarmsZoning](#)

Being a by-law to change the zoning of the 'lands to be severed' from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone in order to recognize the residential use of the property. The by-law would also change the zoning of the 'lands to be retained' from the General Agricultural (A1) Zone to the Agricultural (A2) Zone in order to prohibit future residential use on the lands.

2. By-law No. 2020/029
[16 02 2020 029 TileLoan rating bylaw2](#)

Being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act

3. By-law No. 2020/
[16 03 WorkFromHomeTelecommutingPolicy](#)

Being a by-law to establish a Work from Home/Telecommuting Policy

4. By-law No. 2020/
[16 04 ConfirmingBylawMay27Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (May 27, 2020)

#2020-

Moved by _____

Seconded by _____

THAT By-law No. 2020/010 is read a third and final time; and

THAT By-law No. 2020/029 to By-law No. 2020/ be given first, second, third and final readings.

15. FUTURE MEETINGS (subject to change)

- June 10, 2020 – 7:00 p.m.
- June 24, 2020 – 7:00 p.m.

16. ADJOURNMENT

The Mayor adjourned the meeting at _____p.m.